

**CITY OF LINCOLN PARK**  
**POLICE and FIRE RETIREMENT COMMISSION**

1427 Cleophus Lincoln Park, Michigan 48146

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
February 9, 2022**

PRESENT:           Jeff Stacho, Chairman and Trustee  
                  Thomas Jankowski, Trustee  
                  Thomas Karnes, Trustee (left meeting at 10:42 a.m.)  
                  Paul Pavlovich, Trustee  
                  Maureen Tobin, Trustee

ALSO PRESENT:   Frank Judd, VanOverbeke, Michaud & Timmony, P.C.  
                  Brad Armstrong, Gabriel Roeder Smith & Company P.C.  
                  Charlotte Benke, Recording Secretary

Chairman Jeff Stacho called the meeting to order at 10:05 a.m.

**REPORTS**

Mr. Frank Judd stated that this special meeting was called to review the Average Final Compensation ("AFC") Report with the Retirement System's Actuary, Brad Armstrong, to discuss the results, and to determine the Board's actions regarding any completed overpayments or underpayments.

**FAC REPORT**

The Board of Trustees requested that the Actuary review several AFC calculations and report the results to the Retirement System. Mr. Brad Armstrong provided a table of the 14 retirees included in the review. Included in each review was the retiree's original calculation, revised calculation, and any resulting overpayment or underpayment. Mr. Armstrong reviewed the original calculations and corrected calculations for retirees reviewing what issues were found. Mr. Armstrong is still completing the calculation review for four (4) retirees.

Interest payments were discussed. Trustee Thomas Karnes stated that interest should be paid on underpayments. Discussion followed.

Motion to pay lump sums for the underpayments, and to add interest at the Retirement System's actuarial assumed rate of return on the amount of underpayment due.

By: Thomas Karnes, Supported by Maureen Tobin                   Yeas: 5

For those people who were overpaid, repayment options will be as follows: (1) lump sum payment within 90 days of notification of overpayment; (2) permanent actuarial reduction over the remaining lifetime of the retiree, or, (3) a monthly reduction for 60 months to recoup the overpayment amount, after which the monthly benefit will be adjusted upward to the correct amount.

Letters will be sent to retirees involving retirement data submitted to Actuary, Final Compensation Work Sheet, and calculation of overpayment/underpayment. Trustee Karnes suggested that the retirees should be contacted by either Trustee Jeff Stacho or Trustee Paul Pavlovich by phone call before the letters are sent. A request for the applicable retirees' phone numbers has been provided to the appropriate City officials/employees.

**Motion to contact retirees as soon as possible, with a hard cap of February 16, letters will follow.**

By: Maureen Tobin, Supported by Thomas Jankowski

**Yeas: 5**

Mr. Judd next distributed copies of a sample letter to be sent to the affected retirees. Discussion followed. It was noted that language regarding how AFC is calculated is included in the draft letter.

**Motion to approve nine corrected AFC calculations for Steven Lyles, Daniel Couvreur, Michael Powers, Joseph Lavis, Paul Cochran, Donald Mandell, William Sant'Angelo, Al Dyer Jr., and Brian Keene.**

By: Thomas Jankowski, Supported by Maureen Tobin

**Yeas: 5**

PNC Bank will receive direction to pay corrected amounts.

**Reports received and placed on file.**

### **OPEN FORUM**

Jeff Taylor: Will members be able to get figures before a member retires?

The Trustees stated yes, that unless it is close to a new contract, they should be able to do calculations.

### **ANNOUNCEMENTS**

Next meeting:

Wednesday, February 23, 2022 at 10:00 a.m.

### **ADJOURNMENT**

**RESOLUTION 1-22-0** By: Jeff Stacho, Supported by Paul Pavlovich **Yeas: 4**

*Resolved*, that the meeting be adjourned at 12:00 p.m.